

## **INVITATION TO BID**

The Bids and Awards Committee (BAC) of the Intercountry Adoption Board (ICAB), an attached agency of the Department of Social Welfare and Development (DSWD), through the General Fund (101) intends to apply the sum of FOUR HUNDRED THOUSAND PESOS (P400,000.00) being the Approved Budget for the Repair and improvement of ICAB Conference Room with the following description/specifications:

Civil works on a thirty five (35) square meter room with improved walls, ceiling, flooring with cables and wirings ready for air conditioners, multimedia equipment, laptops and related teleconferencing equipments inclusive of the provision for adjacent mini control room.

Bids requirement must be submitted to the ICAB Bids and Awards Committee at No. 2 Chicago St., corner Ermin Garcia St., Barangay Pinagkaisahan, Cubao, Quezon City 1111 on or before May 25, 2012.

Opening of the Bids will be on May 28, 2012 at the ICAB office. The ICAB reserves the right to accept or reject any Bid, to annul the bidding and to reject all Bids at any time prior to the contract awards thereby incurring no liability to the affected Bidder or Bidders.

For further inquiries, please call or contact Ms. Janet T. Santos at telephone numbers 721-97-81/82, 726-45-68 local 815/816 or e-mail us at adoption @icab .gov.ph. This publication is also posted in our website at [www.icab.gov.ph](http://www.icab.gov.ph).

**GINA C. ESCALANTE**

Chairperson

BIDS AND AWARDS COMMITTEE

## NOTICE OF AWARD

June 28, 2012

**Ms. Salina P. Valencia**  
Company Secretary  
VP-Finance & Administration  
FIX & Focus Tekno Inc.  
9863 Legazpi St., Olympia  
Makati City

Dear **Ms. Valencia**:

We are happy to inform you that the procurement of Civil Works and Services to implement 3<sup>rd</sup> quarter renovation and improvement of Intercountry Adoption Board (ICAB) Board Room/Matching Conference Room for Calendar Year 2012 is hereby awarded to you for submitting the Lowest Price Quotation at a price equivalent to **FOUR HUNDRED THOUSAND PESOS ONLY (Php400,000.00)**.

You are therefore required within ten (10) days from the receipt of this notice of award to formally enter into contract with us. Failure to enter into the said contract shall constitute sufficient ground for cancellation of the award.

Very truly yours,

**GINA C. ESCALANTE**  
BAC Chairman

Conforme:

\_\_\_\_\_  
Signature over printed name  
**FIX & FOCUS TEKNO INC.**

Date: \_\_\_\_\_

## **NOTICE TO PROCEED**

August 15, 2012

Mrs. **SALINA P. VALENCIA**  
Company Secretary  
VP-Finance & Administration  
FIX & FOCUS TEKNO INC.  
9863 Legazpi St., Olympia  
Makati City

Dear Mrs. **VALENCIA:**

The attached Contract Agreement having been approved, notice is hereby given to FIX & FOCUS TEKNO INC. that work may commence on the Renovation and Improvement of ICAB Board Room/Matching Conference Room, #2 Chicago St., Barangay Pinagkaisahan, Cubao, Quezon City effective one (1) day after you acknowledge receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Bids and Awards Committee, Intercountry Adoption Board.

Very truly yours,

**GINA C. ESCALANTE**  
Chairman  
Bids and Awards Committee

I acknowledge receipt of this Notice on \_\_\_\_\_  
Name of the Representative of the Bidder \_\_\_\_\_

Authorized Signature \_\_\_\_\_