

## REQUEST FOR QUOTATION

### VENUE, MEALS, ACCOMODATION AND TECHNOLOGY AND COMMUNCIATION SERVICES FOR THE CONDUCT OF THE 14<sup>TH</sup> PHILIPPINE GLOBAL CONSULTATION ON CHILD WELFARE SERVICES

The Intercountry Adoption Board through the General Appropriation Act of CY 2017 intends to apply the sum of **FOUR MILLION SEVEN HUNDRED FIFTEEN THOUSAND PESOS (PHP 4,715,000.00)** being the Agency Approved Budget for Contract (ABC) for the conduct of the 14<sup>th</sup> Philippine Global Consultation Services on Child Welfare Services.

The Bids and Awards Committee (BAC) of the Intercountry Adoption Board (ICAB), an attached agency of the Department of Social Welfare and Development (DSWD) invites submission of quotation for the lease of function rooms, meals, accommodation and technology and communication services on September 6-8, 2017 with the following description/specifications:

- A. Function Room and Meals - P3,500 x 3 days x 300 pax = 3,150,000.00  
P1,000 x 1 day x 100 pax = 100,000.00
1. Function room rental fee (consumable) waived in lieu of the whole day meeting package for minimum guaranteed of 300 persons
  2. Php 2,500 nett per pax per day (inclusive of am/pm snacks and buffet lunch inside the function room for 300 persons on September 6-8, 2017 except on September 7 afternoon during the Break-Out activity where PM Snacks to be served at the break-out rooms.
  3. Php 1,000 for cocktails for 100 to be served on Sept 5, 2017
  4. Php 1,000 for Dinner (Cultural Night/Fellowship) for 300 participants to be served on September 7, 2017.
  5. Four (4) break-out rooms on round table or classroom set-up for 50-70 persons/room with podium with microphone, LCD projector, screen, laptop and sound system, 3 floor microphones
  6. Board Room/Meeting Room for ICA Board Consultation with foreign partners
    - a. September 6, 2017 for 30-40 pax round table set-up at 5:00 to 6:00 PM
    - b. September 7, 2017 for 30-40 pax round table set up at 5:00 to 6:00 PM
- B. Accommodation 35 rooms - **P6,000 x 35 x 4 nights = P840,000.00**  
P6,000/room/night with complimentary wi-fi access, work desk, in room safe, tea/coffee facilities
- a. Single Rooms – 6 for Board Members and Chairperson of ICAB
  - b. Twin Sharing (2 single beds)
 

i. ICAB Secretariat 33 pax	}	58 pax/2 = 29 twin sharing rooms
ii. NOC 5 pax		
iii. ICPC 20 pax		
- Check in September 5, 2017  
Check Out – September 8, 2017  
Concession of one (1) room for every 20 reserved and paid rooms.

C. Technology and Communication **P475,000.00**

1. For the Duration of Plenary Session and Con-Current Session (Break-out Rooms)

1.1. LED VIDEO WALL P6mm Indoor

- o (9 ft x 12 ft)
  - o Panel Dimensions: 576\*576\*80mm
  - o Pixel Pitch: 6mm
  - o Pixel Density: 27,777 dots/sqm
  - o Pixel Configuration: 1R,1G,1B (SMB)
  - o Brightness : 1800-2000 cd/m2
  - o Power Consumption:  $\leq 1,100$ w/sqm
  - o Optimal Viewing angle: 140 °(horizontal) 60 ° vertical
  - o Optimal viewing distance: 5-80m
  - o Weight: 35kg/panel
  - o Physical resolution: 32 x 16=512
  - o Voltage: 220V/110V AC,50/60hz
  - o Ambient temperature: -35 °C ~+85 °C
  - o Working temperature: -10 °C ~+50 °C
  - o Relative humidity:  $\leq 95\%$
  - o Control Mode: synchronization
  - o Control System: PCTV + DVI
  - o Frame rate: 60Hz/sec
  - o Refresh ration: 1000 Hz/sec
  - o Scan method: 1/8 scan
  - o Grey Scale/ colors: 1,024 shades/1.07 billion
  - o White balance brightness:  $\geq 2,000$ CD/sqm
- With Video Mixer w/TV Monitor
  - With complete Playback System
  - Complete TVM Production Monitor

1.2. Sound Systems

**4 Per Side LINE ARRAY PACKAGE**

2 columns (Left and Right) x total of 8 speakers

D.A.S Aero Line Array

Elevated Scaffold

- 2 units DAS RF As Delay Speaker
- 2 units DAS AVANT Speaker Monitor
- 2 units FANE SUBZERO SUBWOOFERS
- 1 lot Power Amplifier
- 1 unit dual rack Compact DVD player

**Processors**

- 1 units Yamaha 24 Channel audio mixing console  
(Preonus Digital audio Mixer)
- 2 units 231 DBX Equalizer
- 1 unit 166XL Compressor Limiter
- 1 unit Cross Over
- 1 unit Digital Effects
- 4 units Communication Headsets

**Microphones**

- 2 units Wireless Microphones
- 4 units Wired Microphones

1 lot Wires and cables  
4 units mic stand

**Play back**

1 set 6400 dual player USB and Micro SD (big)  
2 units DVD Player  
1 set Pioneer CDJ with DJ Spinner

**UPGRADED STAGE LIGHTING**

6 units Sharppy 5RBeam Light  
16 units 3 watts LED PAR 64 RGB COLOR  
8 units Par 64  
1 unit Laser Light RGB  
1 unit Digital Controller

**32" Plasma Teleprompter**  
**Floor mounted**

2. PRODUCTION COVERAGE , LIVE FEEDS, RECORDING and EDIT  
(Closed Circuit TV- System Camera Setup) 3 days

**CLOSED CIRCUIT CAMERA SYSTEM**

- 2 units Panasonic P2 or Professional 3CCD Cam
- 1 Unit Panasonic P2
- 3 pax Ace Videographer with production experience
- 2 pax Cable man / Utility
- **Video Mixer with 4 headset ComLink (Limited length)**
  - Video Mixer with TVM Monitor
  - DataVideo 4 input mixer
  - Quadrant preview and output monitoring
  - Excluding expert T.D
- **ClearCom / Communication Set**
  - 1 Communication base station
  - 4 belt packs
  - 5 headsets
- **1 Playback Technician**
- **1 Professional Director**
- **Direct recording (HDV Recorder/MiniDv Recorder)**
  - MiniDv recorder
    - With SONY HDV
    - With separate 10" TVM monitor
    - With headphone
    - With Technician
- **Roland Digital Audio Mixer for audio recording**
- **Editing**
  - With 1 elevated camera flat form
- Additional On-site and Eng. CAMERA – ON SITE EDIT**
  - Panasonic Lumix GH4
  - Complete Lens and accessories
  - Cameraman team-up with editor

**D. AVP and Music Video P150,000.00**

**a. Production**

- High definition DSLR Camera and lenses
- Professional Lighting Equipment
- Professional Sound Recording Equipment
- Director, camera and sound crew

**b. Post Production - Non linear editing of re audio-visual presentation includes:**

- FX compositing with 2D Graphics
- Voice over talent and recording
- Musical scoring
- High definition digital output
- Editor, GFX Artist, and musical scorer

Interested bidders must submit their proposal and quotation together with technical and financial documents including company profile, Business Permit (updated/latest), PhilGeps Registration Certificate (updated/latest), Certificate of Registration (BIR TIN). Quotation of Prices must be delivered at the address below not later than 5:00 P.M. of February 20, 2017 in a sealed envelope :

ICAB Bids and Awards Committee Secretariat  
Intercountry Adoption Board  
#21 Chicago corner Ermin Garcia Streewt,  
Brgy. Pinagkaisahan, Cubao Quezon City

For further information or inquiries please call or contact Imelda R. Ronda/Marivir T. Tungol at telephone numbers 7264551/7264568. This publication is also posted in our website: [www.icab.gov.ph](http://www.icab.gov.ph).

  
GINA C. ESCALANTE  
Chairperson  
Bids and Awards Committee  
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